

STAPLED AND IN THIS ORDER:

VOLUNTARY PETITION PAGES: Page 1 completed. Page 2 must be completed, including Filing of Plan portion, and contain signature of attorney. Exact signature(s) of debtor(s) on unsworn declaration, date of execution within 10 days of filing date. Box as to Exhibit A on second page must be checked. Check a box in Exhibit C section. If yes is checked, attach completed Form B1 (Exhibit C). If individual pro se, must contain telephone number of Debtor(s) or number where Debtor(s) may be reached.

EXHIBIT A**SUMMARY OF SCHEDULES****SCHEDULES A, B, C, D, E, F, G, H, I, and J**

DECLARATION CONCERNING DEBTOR'S SCHEDULES: Signature of debtor(s) and date of execution within 10 days of filing.

STATEMENT OF FINANCIAL AFFAIRS: Signature of debtor(s) and date of execution within 10 days of filing date.

The Bankruptcy Court Clerk's office will keep the original plus 2 copies of the above sets. Be certain to include additional sets for attorney.

FILED SEPARATELY: (Not Stapled to Petition):

MATRIX: See Local Rule 1007(d) for instructions. Clerk's office keeps original and 2 copies. Must be accompanied by Verification signed by Debtor(s). (Rule 1008 FRBP).

LIST OF CREDITORS HOLDING 20 LARGEST UNSECURED CLAIMS (Form 4) Clerk's office keeps original and 2 copies.

STATEMENT OF ATTORNEY'S COMPENSATION: Signed by attorney. Clerk's office keeps original plus 2 copies.

FILING FEE: \$839.00. Clerk's office does not accept checks from Debtor(s). See Local Rule 1006(c).

If all documents are not filed at the time the petition is filed, the Clerk's office will keep the original plus 2 copies at the time the documents are filed. Be certain to include additional copies for attorney.

AMENDED SCHEDULES OR AMENDMENTS TO SCHEDULES: Must be styled as pleading or have a cover sheet with style and case number. The amendment must be signed by the debtor(s), contain an unsworn declaration under penalty of perjury and date of execution must be within 10 days of filing date. If filing amended/amendment to Schedule D, E, or F, a \$26.00 filing fee per each is required if filed separately. If amendments are combined into one single pleading (with a cover sheet stating the Schedules to be amended), then a single fee of \$26.00 is required. The Clerk's office will keep the original plus 2 copies.

AMENDMENTS TO MATRIX: See Local Rule 1007(d)(4). \$26.00 required filing fee. The Clerk's office will keep the original only. Must be accompanied by Verification signed by Debtor(s).

NOTE: Documents requiring the date of execution which must be filed within 10 days of that date should comply with Local Rule 1008 if more than 10 days of date of execution.

IF YOU HAVE QUESTIONS, PLEASE CALL THE BANKRUPTCY CLERK'S OFFICE AT 918-699-4000